

Computer Lab Rules

Each student is to abide by the Freedom High School Computer Lab Rules. A Computer Lab Rules contract is given to each student during the first week of the course. If a student fails to return a signed copy of Computer Lab contract (student and parent/guardian signature required), he/she will be denied the privilege of using a computer until said contract is returned. **(a copy of the syllabus lab rules is available online at <http://www.technologylearner.com>)**

Rules:

1. No food or drink at the computers except closed bottles.
 - a. Students caught eating will have to choose between cleaning the room or a 10 minutes detention.
2. Respect others and the classroom.
3. Be on time, in your seat when the bell rings.
4. Be working, following instructions and participating in all class activities.
5. Do not remove anything from the teacher's area without permission.
6. Put your book away before you leave.
7. To go to the restroom, please follow these procedures; failure to do so will in loss of restroom privileges:
 - a. Ask teacher permission
 - b. Fill out the online form
 - c. Take the restroom pass
 - d. Students are not allowed to use the bathroom the first and last 10 minutes of class.

Computer Use Rules:

1. Always wear your student ID while in the lab and using the computer.
2. Report any damage to the computer before you begin your work.
3. Login only to the computer that you have been assigned.
4. **Do not:**
 - a. Download any software or open any attachment unless you get written permission/approval from the teacher.
 - b. Try to access/modify unauthorized files, servers, and programs.
 - c. Try to access or create any file that is obscene, vulgar, promoting violence or drugs.
 - a. In the last 2 minutes of class, save your work, log off the computer, and clean your area.

Consequences:

1. Verbal warning.
2. Referral processes will begin.
3. You will be asked to leave the class and report to the office.

Any extremely inappropriate behavior similar, but not limited to the ones listed below will result in immediate referral to the Assistant Principal.

1. Violent behavior.
2. Damage to school property (in addition you may be required to pay for damages).
3. Insulting/harassing teacher or another student.
4. Not following computer lab rules.



PARENT/GUARDIAN

We (I) the parent(s) guardian(s) understand and agree to go over the expectations listed in the class syllabus with our student.

PARENT/GUARDIAN (Please Print)

Name: _____ Name: _____

Signature: _____ Signature: _____

STUDENT:

I agree to read and follow the expectations listed in the class syllabus.

Student Name: (please print) _____ Period _____

Signature: _____ ID Number: _____